



STEWARDSHIP DIRECTOR JOB DESCRIPTION

*Position open until filled. Applications considered as they are received.
Please don't wait to apply.*

LOCATION AND SCHEDULE

The Stewardship Director will work out of FRLT's office at 75 Court Street, Quincy, California, Monday through Friday. This is a full-time salaried position.

SUMMARY

Feather River Land Trust (FRLT)'s Stewardship Director will ensure the Preserves and Conservation Easements under FRLT's care are managed in a fashion that preserves conservation values and protects public safety. The Stewardship Director meets this goal by effectively supervising, mentoring, training, and inspiring a dedicated team of land stewardship professionals. The Stewardship Director is supervised by the Executive Director.

The Stewardship Director oversees FRLT's Stewardship Program. The program includes the management of FRLT fee-title properties, conservation easements and outdoor learning facilities (Learning Landscapes). Responsibilities include ensuring safe operation of public access infrastructure, at the Sierra Valley Preserve Headquarters (Shop, Headquarters, Bunkhouse), Leonhardt Learning Landscape, Heart K Ranch facilities, Olsen Barn and Mountain Meadows Gateway Trailhead.

DUTIES:

1. Supervise (train, mentor, support and inspire) and evaluate the performance of Stewardship staff (Regional Land Managers, Senior Project Manager, Conservation Easement Coordinator and Fire Recovery Coordinator).
2. Coordinate the development and updating of Preserve Land Management Plans.
3. Coordinate the development and review of annual work plans and budgets.
4. Assist with the planning, development, and implementation of stewardship projects that meet Preserve Land Management objectives and annual work plan priorities.
5. Ensure that all conservation easements are inspected annually according to approved policies and procedures; maintain landowner relations in a fashion that promotes cooperation and collaboration; investigate potential violations of conservation easement terms and report findings to Executive Director.
6. Serve as staff Chair of Stewardship Committee: coordinate the development of annual committee workplan; work with committee to recruit members that meet Stewardship program needs and sustain a viable committee; lead committee in generating agendas, sharing supporting documentation and facilitating committee meetings.
7. Prepare necessary reports (quarterly, annual, and as needed) for funders, Stewardship Committee and FRLT Board of Directors.
8. Take the lead in the writing of grants to fund land stewardship activities on FRLT Preserves.
9. Ensure staff and site safety including pre-event inspections, tail-gate safety briefings and halting activities if a safety concern is encountered.

10. Work with People and Land Program Coordinator to oversee the management and maintenance of outdoor classroom sites (Learning Landscapes) across the watershed.
11. Respond to incidents involving FRLT lands quickly and ensure resource damage and hazards to the public are handled appropriately.
12. Attend staff meetings and trainings.
13. Lead Stewardship department coordination calls.
14. Assist with the management and protection of water rights and water resources associated with FRLT protected properties.

REQUIRED QUALIFICATIONS:

- Minimum three years of leadership experience in a management/supervisory position
- Demonstrated ability to develop and lead a department/team and its members
- Demonstrated experience in the development, management and implementation of annual workplans and associated budgets
- Ability to think critically and solve problems efficiently
- Excellent written and spoken communication skills
- Experience with grant writing, grant management and grant reporting
- Above average computer skills, proficiency in Microsoft Office suite (e.g. Outlook, Word, Excel), and comfort working within cloud-based data management systems (e.g. SharePoint, Google Drive)

PREFERRED QUALIFICATIONS:

- Master's degree in Natural Resource Management or related field –or– bachelor's degree or equivalent in natural resource management or related field and minimum 5 years' experience in natural resource management
- Proficiency in Geographical Information Systems (GIS) and database management
- Experience working in outdoor education
- Experience working with public resource management agencies and/or non-profit partners

HOW TO APPLY

Please send your resume and a cover letter expressing your interest in the position to: apickerell@frlt.org or by mail to FRLT, Attn: Aubrey Pickerell, PO Box 1826, Quincy, CA 95971

ABOUT FEATHER RIVER LAND TRUST

Feather River Land Trust (FRLT) conserves the magnificent lands and waters of the Feather River region that are globally unique and a source of fresh water for more than 27 million Californians. Founded in 2000 by local residents, FRLT conserves lands most vulnerable to development and degradation—montane meadows and unique wetlands—thus protecting our valuable water resources, biodiversity, and cultural heritage. This area of northeastern California is more biodiverse than Yellowstone or Yosemite national parks and is important for clean and plentiful water, large natural open spaces where people, plants and wildlife thrive. Together with members, partners, and local communities, FRLT has successfully conserved 70,000 acres of private lands that support outstanding biodiversity, waterways, recreation, working ranches and spectacular scenery. We also run a nationally recognized and replicable outdoor education program for children.